3/90-588h Copy 6 of 7

2 May 1956

Dear Joe.

- l. The following arrangements are necessary to establish and operate a secure communications center at your installation:
 - a. Area appreximately 130 square feet.
- b. Location situated so that access can be gained only thru a single entrance and so that visual access by unauthorized persons is not possible.
 - c. Physical Security:
- (1) The equipments to be used develop a high noise level. Therefore, for the confort of the operator and those individuals working immediately outside the secure area, the room should be soundproofed.
- (2) The area should have one solid door entrance. A three way sumipulation proof type combination look should be installed on the entrance door.
- (3) Only authorized personnel who are specifically cleared for access should be permitted within the confines of the area.
 - d. Office Equipment:
 - (1) One each typewriter well desk.
 - (2) One each typewriter.
 - (3) One such typist chair.
- (4) One each three way combination manipulation proof type safe file ambinet 4-drawer.
 - e. Communications Squipment:
 - (1) TWX Equipment.

M-19 ASE Teletypewriter (Feyboard Type "C") P-14 ROTE Teletypewriter (Sounted above M-19) (2) Room Circuit Equipment.

131 - 52 Subscriber Set.

8-14 AS Receiving Transmitter Distributor.

M-14 HOTH Typing Reperforator (Mounted above M-19).

K-19 ASR Teletypewriter (keyboard Type *A*) with

Encipher-Decipher key Type 6017-R.

f. Other Requirements:

- (1) The area should be adequately lighted to permit detailed work without eye strain.
- (2) The individuals selected to operate the communications equipment are required to complete and subsit the attached forms DD-46 in deplicate in order to supply sufficient information necessary to conduct a security investigation.
- (3) Also ettached is a draft of a letter for your reorigination to the telephone company to insure the installation of the proper communications equipment.

George

Enclosures:

1 - DD Form 48

2 - Copy of letter

Distriction:
Orig 2 3 - COMMO
4 - COMMO
5 - CCIMO
6 - (PRONO
7 - WAD) FG

WN:nlt (2 MAY 1956)



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*****		on or about 15 May 1956:
	â.	To a squipment
		M-19 ASR Teletypewriter (Reyboard Type *C*) N-14 ROTE Teletypewriter (Rounted Above M-19)
	ă.	Room Circuit Equipment
		131-82 Subscriber Set M-14 AB Receiving Transmitter Distributor M-14 MOTH Typing Reperforator (Hounted Above M-19) M-19 ASH Teletypewriter (Repboard Type "A") with Encipher-Decipher New Type 6017-2.